



## MINUTES

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### ATTENDEES

#### Committee Members:

Cr John Faker	Mayor of Burwood, Chair
Cr Heather Crichton	Burwood Council, Alternate Chair and Delegate
Andrew Anderson	Community Representative
Claire Boskett	Community Representative
Justine Ann Channing	Community Representative
Li Hua Chu	Community Representative
Cecily Gray	Burwood Historical Society Representative
Dennis Quinlan	Community Representative

#### Council Officers:

Brooke Endycott	Director Community Life
Natasha Williams	Community Development Coordinator
Katarzyna Malicka	Multicultural & Local Studies Librarian
Lawrence Hennessy	Group Manager Corporate Planning and Communications
Simon Fox	Group Manager Community, Library & Aquatic Services
Li Li	Business & Community Engagement Officer
Connie Vartuli	Executive Assistant, Community Life, Minute Taker
Kayla Dinsdale	Executive Assistant to Mayor & Councillors

### APOLOGIES

Susan Borel	Community Representative
Jack Karnaghan	Community Representative
Simon Firth	Author of the Screenplay 'Bugler of Burwood' (by invitation)

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### 1. WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting Chair, Mayor of Burwood, Cr John Faker opened the meeting with an Acknowledgement of Country.

### 2. DECLARATIONS OF INTEREST

Nil declarations of interest were submitted.

### 3. CONFIRMATION OF MINUTES OF MEETING HELD 13 APRIL 2021

The minutes of the meeting of the Burwood 150 Years Anniversary Steering Committee were confirmed as a true record of the proceedings of the previous meeting held on 13 April 2021.

(Moved Cr Heather Crichton/seconded Cecily Gray).

#### 4. BURWOOD HISTORY PUBLICATION UPDATE & PROJECT BRIEF

Council officers reported back to the Committee on additional work that had been undertaken since the last meeting to revise cost estimates for the development of the Burwood History Publication based on the previous feedback of the Committee.

Council's Group Manager Community, Library & Aquatic Services presented an overview of the revised Project Brief for the Burwood History Publication (a pictorial history) to the Committee for their feedback.

The Committee considered project objectives as well as the scope of work for the project, which included preparation of a written history in approximately 25,000 words, collation of a range of photographs and other relevant images, editing of the document in preparation for publication, as well as publication requirements, print and distribution for hard copy and digital formats.

Additional information was also supplied to the Committee in relation to legal advice obtained by Council regarding the digitisation of the *Harvest of the Years* authored by Mr Eric Dunlop. Legal advice obtained provides recommendations as to how Council could proceed with digitally reproducing the book by ensuring that Mr Dunlop be clearly attributed and that a takedown statement be included in the digitised version of the publication. It was proposed that Council officers continue to attempt to contact the estate of Mr Dunlop and otherwise follow the pathway as outlined in the legal advice.

##### **Feedback from the Committee:**

- Committee members endorsed the proposed project objectives and scope of works for the new Burwood History Publication.
- A committee member proposed to approach various institutions and request access to photographs and images that a local family had donated to them.
- Council could invite the community to contribute photos from their private collections and stories to the Burwood History Publication in a coordinated manner.
- Council could utilize the digital screen in Railway Parade and other platforms to promote historical images and stories as the project progresses.
- A list of streets and the origins of their names could be incorporated into the Burwood History Publication. It was noted that this does exist to some extent already in the back index of the *Harvest of the Years*.
- The Committee supported Council proceeding with the digitization of the *Harvest of the Years* in accordance with legal advice obtained.

##### **Actions or Recommendations arising:**

- 4.1 Council to proceed with a Request for Quotation process for the Burwood History Publication as per the project brief and scope of works presented to the Committee.
- 4.2 Following the engagement of a suitably qualified contractor for the Burwood History Publication, that Council undertakes a call out to members of the community to contribute photographs and stories to the work.
- 4.3 Council to proceed with the digitization of the *Harvest of the Years* written by Mr Eric Dunlop in accordance with the legal advice obtained.

## 5. BOOK/SCREENPLAY 'BUGLER OF BURWOOD' BY SIMON H FIRTH

Local resident, author, journalist and publisher, Mr Simon H. Firth submitted a written proposal for the consideration of the Committee, which was presented by Council's Director Community Life. The proposal detailed the creation of a charity book about Len Hall 'The Bugler of Burwood' as part of the Burwood 150 Years Anniversary Program.

Mr Firth proposed to the Committee:

*"...to mark the 150th anniversary of our strong and thriving community, I am proposing that I write a 150-page book to commemorate Len's life that recounts his service to his country – as well as his deep love for his family and his fellow man – so it may inspire all of us in 2024 to live our very best life in pursuit of the greater good."*

Separate to the book proposal, Mr Firth has already written a feature film about the 'Bugler of Burwood' that is well into development with early interest from the film industry. Mr Firth is also a journalist and writes for The Australian Newspaper and has invested significant time in researching Len Hall's life.

The proposal sought endorsement of the 'Bugler of Burwood' book concept from the Committee as well as further discussions and support from Council in relation to the distribution and promotion of the book with all net proceeds proposed to be donated to local charities. It was noted that Mr Firth was not seeking any financial support in relation to the writing, editing or production of the proposed book.

### Feedback from the Committee:

- Committee members noted that the potential of the 'Bugler of Burwood' screenplay and the proposed book to be released in conjunction with the Burwood 150 Year Anniversary program were a phenomenal offer that the Committee should support.
- The Committee endorsed the proposed project and suggested that Mr Firth be invited to attend a future meeting when face to face meetings can resume.
- Committee members suggested that funds raised from the publication could go towards supporting ex-servicemen and women and their families.
- Committee members also noted that there could be some form of financial assistance or grant provided to support the printing costs related to the proposed 'Bugler of Burwood' book.
- The Committee suggested approaching Mr Firth about a potential future article in The Australian about the sesquicentenary project once further progressed.

### Actions or Recommendations arising:

- 5.1 Council to provide the Committee's feedback to Mr Firth and arrange a future meeting in conjunction with Club Burwood RSL to further discuss the support needs of the proposed 'Bugler of Burwood' book project.

## 6. FEEDBACK ON SESQUICENTENARY DRAFT BRANDING/ LOGO

Council's Business & Community Engagement Officer presented a draft concept for the Burwood 150 Years Anniversary logo for the initial feedback of the Committee. It was noted that Council had engaged a graphic designer to develop the initial concept as well as an Aboriginal artist to design components within the logo that appropriately recognize the original custodians of the land.

**Feedback from the Committee:**

- The logo should incorporate '1874' into the design.
- Although the colours of the draft logo align with Council's branding, some of the colours could be modified to make the logo even bolder. A range of colour suggestions were provided by the group.
- The Committee put forward a range of suggestions in relation to the elements depicted in the logo representing Burwood's history.
- The Committee noted the need to acknowledge and depict the current multicultural community of Burwood into the logo.

**Actions or Recommendations arising:**

- 6.1 Council to revise the draft logo to incorporate the feedback and suggestions of the Committee and circulate the updated logo design prior to the next Committee Meeting.

**7. GENERAL BUSINESS**

- The Committee discussed the Old Post Office Clock Tower on Burwood Road, noting that the clock has not been working for some years and the owner of the property is keen to discuss repairs/restoration of the clock.
- Council's Multicultural and Local Studies Librarian noted that the Clock Tower was built in October 1902 and that it would be ideal to time repairs with its 120 year anniversary in 2022.
- Council could assist the property owner to research funding opportunities, such as heritage grants, to support repairs to the Clock Tower.

**Actions or Recommendations arising:**

- 7.1 Council to follow up with the current property owner to discuss restoration of Burwood's iconic Clock Tower.

**8. SCHEDULE OF MEETINGS**

Committee members endorsed the proposed meeting schedule for 2021/22. It was proposed that the next meeting should focus on mapping key dates and events in 2024.

**9. CLOSE OF MEETING**

The Meeting Chair, Mayor of Burwood, Cr John Faker thanked the Committee for their attendance and participation. The meeting was closed at 3.10pm.