

**BURWOOD 150 YEARS ANNIVERSARY  
STEERING COMMITTEE****Tuesday 5 December 2023  
4.00pm - 5.00pm****MINUTES**

---

**ATTENDEES****Committee Members:**

Susan Borel

Cecily Gray

Dennis Quinlan

Justine Ann Channing

Spencer White

Community Representative

Burwood Historical Society Representative

Community Representative

Community Representative

Community Representative

**Council Officers:**

Brooke Endycott

Danielle McQuoid

Jenny Hoff

Maria Mitar

Katarzyna Malicka

Luke Stigter

Dan Pocaterra - *Minutes*

Director Community Life

Manager Library and Community Hub

Manager Community and Culture

Creative Events Producer

Local Heritage Librarian

Events Producer

Executive Assistant

**APOLOGIES**

Cr John Faker

Cr Heather Crichton

Claire Boskett

Mayor of Burwood - *Chair*Burwood Council - *Alternate Chair and Delegate*

Community Representative

**1. WELCOME & ACKNOWLEDGEMENT OF COUNTRY**

Director Community Life, Brooke Endycott opened the meeting on behalf of the Mayor as Chair with an acknowledgement of Country, noting that Burwood Council acknowledges the Wangal Clan of the Eora Nation as the traditional custodians of the area and pays respects to their elders past, present and emerging.

The apologies of both the Mayor, Cr John Faker and Cr Heather Crichton were noted.

Council's new Creative Events Producer, Maria Mitar was introduced to the Committee.

**2. DECLARATIONS OF INTEREST**

Nil declarations of interest were submitted.

**3. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 10 OCTOBER 2023**

The Burwood 150 Year Anniversary Steering Committee minutes were confirmed as an accurate record of the proceedings of the previous meeting held on 10 October 2023 (Moved by Cecily Gray/ Seconded by Justine Ann Channing) with the following amendments noted:

*The action listed in section 4.1.4 of the previous minutes regarding the provision of a contact for the Vintage Car Club should be assigned to Cecily Gray rather than Susan Borel.*

*Dennis Quinlan noted that depending on the timing of the Saturday 6 April 2024 event, that the Burwood Pipe and Drums group may not be available due to another commitment.*

#### **4. BUSINESS ARISING**

Council Officers delivered a presentation on the confirmed elements of the Burwood 150 Years Anniversary Program to the Committee. A copy of the presentation is included as an attachment along with a summary of the confirmed initiatives for delivery during 2024.

Comments, actions or recommendations arising from the Committee are summarised below.

##### **4.1 Communications Collateral and Merchandise**

The Committee were in support of the key items presented and suggested no changes.

##### **4.2 Burwood Pictorial History**

The Committee noted the current status of the Burwood Pictorial History, which has been designed and is undergoing the final round of detailed changes and corrections by Council officers in consultation with the editor.

The Director Community Life noted that the 400 hardbacks provided to Council would be distributed by Council to libraries, schools and other educational institutions and organisations. The remaining 2,500 softbacks would be made available for sale via Kingsclear Publishing for \$24.95.

The book is anticipated to be finalised and issued for print in early 2024. As print is being undertaken overseas and the availability of the publisher is currently limited due to health constraints, the date of the book launch is now planned to coincide with the 150-year anniversary of the first meeting of Council event planned for 24 July 2024. Should the book arrive earlier, Council will consider moving forward the launch date of the book.

##### **4.3 Key Projects, Events and Programs**

Public art projects presented and their scheduled timings for completion were supported by the Committee. It was noted that additional consultation would take place with:

- The Burwood RSL Sub Branch prior to the rollout of the poppy installation in Burwood Park for ANZAC Day 2024 and to determine the exact number of poppies to be laid.
- Members of the Young family based in Sydney, where possible, regarding the implementation of the ACDC Mural in Burleigh Street.
- The Mayor of Burwood regarding the selection of Mayors to be included in the Mayors of Burwood artworks to be installed in the Council Chambers.

Key events, programs and exhibitions presented to the Committee and their proposed timings were supported by the Committee.

### **Actions or recommendations arising:**

- Members of the Committee to assist with promoting key events by circulating opportunities to participate via their community networks, particularly the 'Light a Lantern' event scheduled for Saturday 3 February 2024, which is currently open for registrations.
- Dennis Quinlan recommended that Council request that the RAAF conduct another flyover of Burwood Park during ANZAC Day 2024 to commemorate the 150 Year Anniversary of Burwood.
- Cecily Gray volunteered to continue to explore period costume exhibit options to align with the events program, particularly for the 24 July 2024 event.
- Susan Borel noted that the Centenary of Enfield Public School event would be held on 21 September 2024, and the summary of confirmed initiatives was updated accordingly.
- Dennis Quinlan noted that due to the revised timing of the Saturday 6 April 2024 event to 5pm-10pm that the Burwood Pipes and Drums would now likely be able to participate. Council's Creative Events Producer to arrange follow up discussions to curate roving performances along Burwood Road during the event.

### **5. GENERAL BUSINESS**

Committee member Spencer White outlined his proposal to develop a classical music concert in recognition of the late Miriam Hyde, Australian Composer (and former resident of Burwood) at St Paul's Church in late 2024. Spencer White noted that he had met with Council officers and spoken to the Music Director at St Paul's, David Russel, who was in support of the concept. Spencer noted he would pursue further discussions with Tamara-Anna Cislowska, an Australian concert pianist based in Burwood and Mark Isaacs, Musician in Residence at MLC Burwood. Further historical and musical connections present in Burwood will also be explored in the planning phase of the project.

Council officers outlined the Community Grants Program as one possible source of funding to be explored to support the project, noting that it is a competitive process. Council's Creative Events Producer also outlined funding available via the Arts and Cultural Grants Program – NSW Government.

The Committee endorsed the project concept, noting it would be a fantastic way to conclude the sesquicentenary celebrations in late 2024.

Council's Manager Community and Culture provided an update regarding Council's Community Grants Program, which is currently open with applications closing on 3 March 2024.

Committee member Dennis Quinlan further suggested that Council contact the Daily Telegraph regarding the recreation of the Francis Birtles 1927 Bean Car Road trip currently in progress to determine if a visit to Burwood would be feasible to align with the 6 April 2024 event as a way to attract further publicity.

Committee member Susan Borel highlighted that there is an original tram carriage from Burwood Road potentially available via enquiry with the Heritage Bus Museum.

A suggestion was also raised regarding whether a steam train could also be arranged to visit Burwood Train Station in 2024 as per a much earlier discussion held by the Committee.

**Actions or recommendations arising:**

- Council's Creative Events Producer to follow up with Spencer White regarding funding options available as well as performance opportunities for local musicians across the Burwood 150 Years Anniversary program.
- Council's Manager Community and Culture to circulate information about the Community Grants Program to the Committee.
- Council to contact the Daily Telegraph to enquire about the Francis Birtles 1927 Bean Car Road trip visiting Burwood.
- Council to liaise with Sydney Trains/Transport for NSW to explore the feasibility of a steam train arriving to Burwood Train Station in 2024.

**6. FUTURE MEETINGS**

Given that Council was now moving into the delivery phase, the Director Community Life proposed that the Committee conclude quarterly meetings to allow the focus to shift from planning to delivery.

It was agreed by the Committee that a meeting would be held in June 2024 (as a mid-way check-point) and December 2024 (to evaluate the success of the overall program).

**7. CLOSE OF THE MEETING**

On behalf of Committee Members, Cecily Gray thanked all Council officers for their ongoing commitment and work in preparing the anniversary celebrations.

The Director Community Life acknowledged the contributions of the Committee and thanked all Committee members on behalf of Council.

The meeting was closed at 5.17pm.

**ATTACHMENTS:**

*Burwood 150 Years Steering Committee Presentation – 5 December 2023*

*Summary of Confirmed Initiatives - Burwood 150 Years Anniversary Program 2024*